

**CASI**  
Construction Academy  
[www.casi.co.za](http://www.casi.co.za)

Comprehensive 5 day Course

# Legal Compliance With Health and Safety

This course is aligned to: SAQA Unit Standard 15225

*Identify and interpret related legislation and its impact on the team, department or division and ensure compliance.  
CPD Pending*

Dates: **21-25 Feb 2022, 20 -24 June 2022,  
12-16 Sept 2022, 21-25 Oct 2022**

Venue :Johannesburg South Africa

NB\* dates set according to availability of our subject matter expert



For more information contact :

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[www.casi.co.za](http://www.casi.co.za)



## Legal Compliance With Health and Safety

# Overview

Legal Compliance is the process which an organization employs to ensure that it meets its strategic obligations in relation to statutory law, standards or regulations; or stakeholder expectations. According to the principles outlined in the King III - King Code of Corporate Governance, all entities, companies or organizations have a responsibility to comply with Acts circulated by Parliament, subordinate legislation and applicable binding industry regulations. Hence compliance should not be viewed as an obligation but should form part of an organization's overall business strategy.

All organizations are required by law to be compliant in terms of the Occupational Health and Safety Act (OHSA). Besides the fact that failure to meet standards is punishable by law, there are tangible benefits to compliance. Compliance will minimise the risk of lawsuits, compensatory damage claims, incarceration, losses in productivity, fines, penalties, and even loss of lives.

The initial step to becoming legally compliant is to identify an organization's risk areas through a simple audit, and to then systematically address each shortcoming through employing the recommendations generated from the audit. Thereafter, an ongoing management system must be implemented in order to ensure that compliance is maintained.

### Who Should attend

This course is intended for all team leaders / supervisors / managers who should know the requirements of the Occupational Health and Safety Act and the consequences of non-compliance.

It will be useful for managers at all levels as well as Safety and Security officers, Compliance officers and learners, Health and Safety Specialist.

After this course you should be able to:

- INSPECT the workplace and report back on those risks with the potential for causing an illness, injury, damage or loss.
- INVESTIGATE various incidents that resulted in a loss, focusing on the identification of causes and recommendations.
- PARTICIPATE actively in the company Health & Safety Programme.
- FUNCTION within the Health and Safety system, making positive contributions

#### TARGET GROUP

Learn the latest updates and developments to the Occupational Health and Safety Act, Act 85 of 1993

This course is aligned to: SAQA Unit Standard 15225

Identify and interpret related legislation and its impact on the team, department or division and ensure compliance

- All Legal appointees (example: Section 16(1), 16(2), 8(2) (i)'s, GMR 2(1) etc.).
- Management, Supervisors, Team Leaders
- SHE Officers
- SHEQ Managers
- Health and Safety Representatives,
- Union representatives,
- Health and Safety Committee Members,
- Possible co-opted members,
- Persons involved with the day to day activities of Health and Safety Representative and Committees



# Legal Compliance With Health and Safety

## Course Outcomes

At the end of this course, with the use of the learning resources, the learners will be able to:

- Explain legal principles.
- Explain the principles of the Act and accompanying Regulations.
- Explain the requirements for minimum compliance stipulated in the Act.
- Interpret the management controls required to achieve compliance.
- Explain the obligations of managers in terms of communication and training.

## Day 1

### Construction Regulations (CR)

These regulations apply to all persons involved in construction work. Regulations 3 and 5 are not applicable where the construction work carried out is in relation to a single storey dwelling for a client who intends to reside in such dwelling upon completion thereof.

- Application for Construction Work Permit
- Application for a permit to perform construction work.
- Duties of client
- Duties of Designer
- Duties of Principal Contractor and Contractor
- Management and Supervision of Construction Work
- Risk Assessment for Construction Work
- Fall Protection
- Structures
- Temporary works
- Excavation
- Demolition work
- Tunneling

### PRE REQUISITES

It is advisable and highly recommended to have prior knowledge and skill in terms of Occupational Health and Safety within an organizational structure before enrolling into this course.

### Learning material

Delegates will receive the FULL version of the occupational health & safety act and regulations and a power point presentation.

### Professional accreditation/membership

Our legal consultants are highly qualified individuals with lots of experience in the legal and SHEQ fields. They carry professional membership either as attorneys of the law society of South Africa or as advocates of the high court of South Africa.

- Scaffolding
- Suspended platforms
- Rope Access Work
- Material hoists
- Bulk mixing plant
- Cranes
- Construction vehicles and mobile plant
- Electrical installations and machinery on construction sites
- Use and temporary storage of flammable liquids on construction sites
- Water environments
- Housekeeping and general safeguarding on construction sites
- Explosive Actuated Fastening Device
- Stacking and storage on construction sites
- Fire precautions on construction sites
- Construction employees' facilities
- Construction health and safety technical committees
- Approved Inspection





### Asbestos Regulations (AR)

These Regulations shall apply to every employer and self-employed person who carries out work at a workplace that may expose any person to asbestos dust at that workplace

- Notification of asbestos work
- Exposure to asbestos
- Information and training
- Duties of persons who may be exposed
- Assessment of potential exposure
- Air monitoring
- Medical surveillance
- Respirator zone
- Control of exposure to asbestos
- Cleanliness of premises and plant
- Control of exposure to asbestos of persons other than employees
- Medical surveillance
- Respirator zone
- Control of exposure to asbestos
- Cleanliness of premises and plant
- Asbestos that forms part of structure of workplace, building, plant or premises
- Asbestos cement sheeting and related products
- Records
- Personal protective equipment and facilities
- Maintenance of control measures
- Labeling, packaging, transportation and storage
- Disposal of asbestos

### Environmental Regulations for Workplaces (ERW)

These regulations in general refers to the physical conditions of the work environment

- Thermal requirements
- Lighting
- Windows
- Ventilation
- Housekeeping
- Precautions against flooding
- Fire precautions

### Facilities Regulations (FR)

These regulations in general refers to sanitary facilities, toilets, bathrooms, showers, dining facilities, drinking water, certain prohibitions as well as the conditions of these facilities that forms part of the work environment

- Sanitation
- Facilities for safekeeping
- Change-rooms
- Dining-rooms
- Prohibition
- Drinking water
- Seats
- Condition of room and facilities

### Hazardous Chemical Substances Regulations (HCS)

These regulations shall apply to an employer or a self-employed person who carries out work at a workplace which may expose any person to the intake of an HCS at the workplace.

- Information and training
- Duties of persons who may be exposed to hazardous chemical substances
- Assessment of potential exposure
- Air monitoring
- Medical surveillance
- Respirator zone
- Records
- Handling of hazardous chemical substances
- Control of exposure to HCS
- Personal protective equipment and facilities
- Maintenance of control measures
- Prohibitions
- Labeling, packaging, transportation and storage
- Disposal of hazardous material



## Lead Regulations (LR)

These regulations shall apply to every employer and self-employed person at a workplace where lead is produced, processed, used, handled or stored in a form in which it can be inhaled, ingested or absorbed by any person in that workplace.

- Exposure to airborne lead
- Information and training
- Duties of persons who may be exposed
- Assessment of potential exposure
- Air monitoring
- Medical surveillance
- Respirator zone
- Records
- Control of exposure to lead
- Personal protective equipment and facilities
- Cleanliness of premises and plant
- Maintenance of control measures
- Prohibitions
- Labeling, packaging, transportation and storage
- Disposal of lead waste

## Environmental Regulations for Workplaces (ERW)

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## Facilities Regulations (FR)

These regulations in general refers to sanitary facilities, toilets, bathrooms, showers, dining facilities, drinking water, certain prohibitions as well as the conditions of these facilities that forms part of the work environment

- Sanitation
- Facilities for safekeeping

- Change-rooms
- Dining-rooms
- Prohibition
- Drinking water
- Seats
- Condition of room and facilities

## General Administrative Regulations (GAR)

These regulations in general refers to sanitary facilities, toilets, bathrooms, showers, dining facilities, drinking water, certain prohibitions as well as the conditions of these facilities that forms part of the work environment

- Access to premises
- Exemption
- Copy of the Act
- Health and safety committee
- Negotiations and consultations before designation of health and safety representatives
- Designation of health and safety representatives
- Recording and investigation of incidents
- Witness at inquiry
- Returns

## General Safety Regulations (GSR)

These regulations refers to general health and safety matters or requirements set for the work environment

- Personal protective equipment and facilities
- Intoxication
- Display of substituted notices and signs
- Admittance of persons
- First aid, emergency equipment, and procedures
- Use and storage of flammable liquids
- Work in confined spaces
- Work in elevated positions
- Working in danger of engulfment
- Stacking of articles
- Welding, flame cutting, soldering and similar operations
- Operating trains
- Ladders
- Ramps



## Major Hazard Installation Regulations(MHI)

These regulations shall apply to employers, self employed persons and users, who have on their premises, either permanently or temporarily, a major hazard installation or a quantity of a substance which may pose a risk that could affect the health and safety of employees and the public.

- Notification of Installation
- Temporary Installations
- Risk assessment
- On-site Emergency Plan
- Reporting of risk and emergency occurrences
- General Duties of Suppliers
- General duties of local government
- Closure

## Explosives Regulations (ER)

These regulations shall apply to any employer, self-employed person or user who operates an explosives workplace for the purpose of manufacturing, testing, storing or using explosives.

- Classification of explosives for manufacturing
- Licensing of explosives workplaces
- Non-detonatable and non-sensitised explosives
- Danger area
- Danger buildings
- Safeguarding of explosives workplace
- Design, construction and manufacture
- Importation of explosives
- Safety distances
- Supervision of explosives workplace
- Safe handling of explosives
- Emergencies
- Incidents
- Closure of explosives workplaces
- National Explosives Council
- Approved inspection authorities
- Standards of training

## Hazardous Biological Agents Regulations (HBA)

These regulations shall apply to every employer and self-employed person at a workplace where:

- a)HBA is deliberately produced, processed, used, handled, stored or transported; or
  - b)an incident, for which an indicative list is given in Annexure A to this Regulation occurs that does not involve a deliberate intention to work with a HBA but may result in persons being exposed to HBA in the performance of his or her work.
- Classification of biological agents
  - Information and training
  - Duties of persons who might be exposed to HBA
  - Risk assessment by employer or self-employed person
  - Monitoring exposure at workplace
  - Medical surveillance
  - Records
  - Control of exposure to HBA
  - Personal protective equipment and facilities
  - Maintenance of control measures, equipment and facilities
  - Prohibitions
  - Labeling, packaging, transporting and storage
  - Special measures for health and veterinary isolation facilities
  - Special measures for laboratories, animal rooms and industrial processes
  - Disposal of HBA



**Noise-Induced Hearing Loss Regulation (NIHLR)**

These regulations shall apply to an employer or self-employed person who, at any workplace under his or her control, carries out work that may expose any person at that workplace to noise at or above the noise-rating limit.

- Exposure to noise
- Information and training
- Duties of persons who may be exposed to noise
- Assessment of potential noise exposure
- Noise monitoring
- Medical surveillance
- Noise zone
- Control of noise exposure
- Record
- Hearing protective equipment
- Maintenance of control

**Driven Machinery Regulations (DMR)**

These Regulations shall apply to every employer, employee and self-employed person who carries out work whilst using driven machinery at a workplace

- Revolving Machinery
- Circular Saws
- Band Saws and Band Knives
- Wood Planing Machines
- Wood Moulding and Mortising Machines
- Sanding Machines
- Grinding Machines
- Shears, Guillotines, Presses
- Slitting Machines
- Mixing, Agitating and Similar Machines
- Rolls and Calenders
- Washing Machines, Centrifugal Extractors, Etc
- Air Compressors
- Refrigeration and Air Conditioning Installations
- Transportation Plants
- Goods Hoists
- Lifting Machines and Lifting Tackle
- Builder's Hoists

**General Machinery Regulations (GMR)**

These Regulations shall apply to every employer, employee and self-employed person who carries out work whilst using machinery at a workplace.

- Supervision of machinery
- Safeguarding of machinery
- Operation of machinery
- Working on moving or electrically alive machinery
- Devices to start and stop machinery
- Reporting of incidents in connection with machinery
- Notifiable substances
- Information regarding regulations

**Lift, Escalator and Passenger Conveyor Regulations (LEP- CR)**

These Regulations shall apply to every employer and self-employed who installs, uses and have lifts, escalators and passenger conveyors in their workplace.

- Permission to install and use
- Design and Construction
- Particulars of lifts, escalators or passenger conveyors
- Inspections and Tests
- Maintenance
- Record keeping

**Lift, Escalator and Passenger Conveyor Regulations (LEP- CR)**

These Regulations shall apply to every employer and self-employed who installs, uses and have lifts, escalators and passenger conveyors in their workplace.

- Permission to install and use
- Design and Construction
- Particulars of lifts, escalators or passenger conveyors
- Inspections and Tests
- Maintenance
- Record keeping



## Vessels Under Pressure Regulations (VUPR)

These regulations shall apply to the design, manufacture, operation, repair, modification, maintenance, inspection and testing of pressure equipment with a design pressure equal to or greater than 50 kPa, in terms of the relevant health and safety standard incorporated into these Regulations.

- General Requirements
- Duties of manufactures
- Duties of importers and sellers
- Duties of users
- Approved and duties of approved inspections authorities.
- Registration of steam generator
- Pressure equipment marking
- Pressure safety accessories
- Inspection and test
- Risk based inspection
- Repairs and modifications
- Records
- Access
- Door interlocks
- Gas reticulation equipment and systems
- Transportable gas containers
- Fire extinguishers

## Electrical Installation Regulations (EIR)

These Regulations shall apply to every user or lesser of an electrical installation as well as Approved inspection authorities.

- Responsibility for electrical installations
- Approved inspection authorities for electrical installations
- Functions of approved inspection authorities for electrical installations
- Design and construction
- Electrical contractor
- Certificate of compliance
- Commencement and permission to connect installation work

- Issuing of certificate of compliance
- Disputes
- Application for registration as a registered person
- Withdrawal of registration and approval
- Substitution of lost, damaged or destroyed certificate
- Fees payable

## Electrical Machinery Regulations (EMR)

These Regulations shall apply to every employer, employee and self-employed person who carries out work whilst using electrical machinery at a workplace.

- Safety equipment
- Work on disconnected electrical machinery
- Notices
- Switch and transformer premises
- Electrical control gear
- Switchboards
- Electrical machinery in hazardous locations
- Portable electric tools
- Portable electric lights
- Electric fences
- Inspection Authorities
- Earthing
- Supports
- Clearances of power lines
- Protective Supports
- Insulators and Fittings
- Conductors
- Overhead service connections and overhead service conductors
- Crossings
- Bare conductors on premises
- Schemes to be submitted



## In-house Training

Maximize on learning and reduce on company downtime by managing your employee training .

### **Designed for you**

Tell us your training needs, and we will plan an agenda to address the issues that matter most to your organization Focus on your own company rather than generic examples, and maximize impact by incorporating presentations from your auditors or company management.

Run the training where and when you want it – at your own premises or at another suitable venue of your choice - anywhere in the world.

### **Rely on our experience**

Receive first class support and advice from our dedicated team from planning to delivery and de-brief.

Work with CASI CA instructor best qualified for your organization and your business sector.

Tackle confidential issues and strategic challenges privately under the guidance of our specialists.

### **The benefits**

Upgrade your team's skillset, invest in your staff and increase their job satisfaction through empowerment.

Our in-house courses qualify for professional education training credits (CPD) from relevant bodies.

Our cost effective In-House courses are priced per day with no limit to the number of participants. If you choose to train locally, you will save on course fees, travel expenses and time away from the office.

### **What are the Costs?**

Every In-House Training session is different - we customize the training and that applies to the pricing too. Tell us about your project, and we will give you a specific training proposal and price according to your training needs. The price will be based on a per day (rather than per person) basis, and we place no limit on the number of participants.

Contact our team of training consultants today to discuss your specific requirements. [register@casits.co.za](mailto:register@casits.co.za)

## Registration

- Complete the registration on the last Page
- Select delegate package
- Submit scanned copies to [register@casits.co.za](mailto:register@casits.co.za)
- Receive invoice , Make payment , Complete pre-workshop Questionnaire
- Attend Session



[www.casits.co.za](http://www.casits.co.za)

To register Email: [register@casits.co.za](mailto:register@casits.co.za)

Contact Numbers +27 87 700 5633 /+27 794 11 70 42

**Delegate Registration form- MK** [www.casi.co.za](http://www.casi.co.za) +27 (0) 87 700 5633/ +27 794117042 Email scanned copy to : [register@casi.co.za](mailto:register@casi.co.za)

**Delegate Details**

Full Names : \_\_\_\_\_

ID number : \_\_\_\_\_

Position : \_\_\_\_\_

Cell Number : \_\_\_\_\_

Email : \_\_\_\_\_

Regular          Vegetarian          Halal

Full Names : \_\_\_\_\_

ID number : \_\_\_\_\_

Position : \_\_\_\_\_

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**Legal Compliance with Health and Safety**

**21-25 Feb 2022**

**12 to 16 Sept 2022**

**20- 24 June 2022**

**21 to 25 Oct 2022**

**Delegate Fees**

**R12 999** Local Fees excl. VAT per delegate

fee includes Meals , Session , Conference fees , material hand outs .  
Does not include Travel and Accommodation .

**R14 999** International Fees excl. VAT per delegate

**Payment By Means Of Bank Transfer**

All Payments Must be made directly into the CASI Bank Account provided on the invoice and proof of banking details

Please state the invoice number as reference .

A copy of the bank deposit / Proof of Payment receipt must be emailed to [accounts@casits.co.za](mailto:accounts@casits.co.za)

**Invoice Contact**

Full Names : \_\_\_\_\_

Position : \_\_\_\_\_

Department : \_\_\_\_\_

Direct Line : \_\_\_\_\_

Cell Number: \_\_\_\_\_

Email : \_\_\_\_\_

**I hereby acknowledge that I have read an understood all the terms and conditions of registration and have the authority to approve the registration on behalf of the company**

Name \_\_\_\_\_ Position \_\_\_\_\_

Approving Managers Signature : \_\_\_\_\_ Date: \_\_\_\_\_ email: \_\_\_\_\_

Direct line: \_\_\_\_\_ Company Name: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Company Registration# \_\_\_\_\_

Tel : \_\_\_\_\_ Fax: \_\_\_\_\_ VAT Number \_\_\_\_\_

Address: \_\_\_\_\_

P.O.BOX : \_\_\_\_\_

Term "CASI" refers to CASI Construction Academy PTY LTD . The signed registration form is a legally binding contract. The signed registration form is a legally binding contract. Please take note that a booking submission made via email or web submission or Telephonic is considered legally binding and as such , the registered delegates must inform the organiser if they will not be able to attend failure to which the case will be handed over and penalties apply . CASI does not provide refunds for cancellations, however you may provide substitute delegates at any time. For cancellations received in writing more than seven(7) days prior to the conference you will receive 100% credit, subject to a 10% administration fee, to be used at another CASI conference for up to one year from the date of issue. For cancellations received seven(7) days or less prior to an event (including day 7), no credit will be issued. In the event that CASI cancels an event, delegate payment at the date of cancellation will be credited to one future CASI This credit will be available for up to one year from the date of issue. All participants must pay the registration fee prior to arrival at the conference venue. The same applies to live online sessions , all delegates must pay the fees before receiving a link to register to attend . Delegate fees on online live sessions only include course fees and course material which are provided to fully registered delegates . CASI reserves the right to change the LMS platform if deemed fit .

In the event that CASI postpones an event, delegate payments at the postponement date will be credited towards the rescheduled date. If the delegate is unable to attend the rescheduled event, the delegate will receive 100% credit representing payments made towards one future CASI. This credit will be available for up to one year from the date of issue. No refunds will be available for cancellations or postponements. We reserve the right to postpone a seminar due to low enrolment. CASI reserve the right to amend any part of the Conference programme if necessary at any time. CASI suggests clients wait until a week prior to course commencement that a course has been confirmed to go ahead as scheduled before booking flight and accommodation. CASI is NOT responsible for cost associated with cancellation/ Postponement of classes such as flight and accommodation for clients.

CASI will not be held liable for travel and accommodation costs. The conference fee for physical classes includes: conference material, lunches and refreshments, but excludes travel & accommodation. CASI has a strict no cash Refund Policy . We reserve the right to cancel delegate registration if delegate conduct is not followed . CASI is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/ postponement of an event. CASI shall assume no liability whatsoever in the event this conference is cancelled ,rescheduled or postponed due to a fortuitous event, act of God, unforeseen occurrence or any other event that renders performance of this conference impracticable or impossible. For purposes of this clause, a fortuitous event shall include, but not be limited to: war, fire, labour strike, extreme weather or other emergencies. Alterations to the program will be communicated to the fully registered delegates . Any venue/ platform listed must be treated as provisional . Please note: Upon receiving the registration form, an invoice will be issued electronically.

Delegates are not permitted to record or reproduce any part of the online session . When payments are made, please supply the bank with your Invoice number as reference. The organisers reserve the right to make to the programmes, speakers, venue or the dates should the need arise. All unpaid invoices will be handed over . Invoices must be paid within 5 days of registration . We have the right to limit the vouchers being offered.